



DOON (P.G.) COLLEGE OF AGRICULTURE SCIENCE & TECHNOLOGY

CAMP ROAD SELAQUI, DEHRADUN-248011 (UTTARAKHAND)

(Under the Management of Maharani Laxmi Bai Memorial Educational Society)

AFFILIATED TO HEMVATI NANDAN BAHUGUNA GARHWAL UNIVERSITY

(--A CENTRAL UNIVERISTY--)

ISO 9001:2008 Certified

INTERNAL QUALITY ASSURANCE CELL (IQAC)

DCAST/IQAC/2021-22/Meeting -01

Date- 01/07/2021

Circular for IQAC Meeting

First Internal quality Assurance Cell (IQAC) Meeting for academic year 2021-22 is scheduled on 10/07/2021 .All the members of IQAC are requested to attend the meeting .The meeting will start at 11.00 AM sharp in agriculture building at IQAC office.

Coordinator –IQAC

Dr. Manzoor Ah. Dar

Chairperson-IQAC

Dr. R.R. Dwivedi

Copy to:

Management

All the HODs

Notice Board

IQAC File

Principal
Doon (PG) College of Agriculture
Science & Technology
Selaqui, Dehradun



DOON (P.G.) COLLEGE OF AGRICULTURE SCIENCE & TECHNOLOGY

CAMP ROAD SELAQUI, DEHRADUN-248011 (UTTARAKHAND)

(Under the Management of Maharani Laxmi Bai Memorial Educational Society)

AFFILIATED TO HEMVATI NANDAN BAHUGUNA GARHWAL UNIVERSITY

(-A CENTRAL UNIVERSITY-)

ISO 9001:2008 Certified

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of Meeting

The first meeting of members of IQAC in Doon (P.G.) College of Agriculture Science and Technology was held on 10/07/2021 at 11:00 AM in the IQAC Office. The agenda of meeting was –

- Introduction of members among themselves.

The following are the members of IQAC –

Sr. No.	Name	Designation	Designation in IQAC
1.	Dr. R. R Dwivedi	Principal	Chairperson
2.	Mr. R.K Mishra	Examination Controller	Member
3.	Dr. R.K Sharma	HOD	Member
4.	Dr. Jitendra Kumar	HOD	Member
5.	Dr. Nutan Pant	HOD	Member
6.	Dr.Kanchan Chatterjee	HOD	Member
7.	Dr.Prateek Negi	HOD	Member
8.	Dr.Anand Prabha Rawat	HOD	Member
9.	Dr.Vishakha Saxena	HOD	Member
10.	Mr. Sanjay Chaudhary	Director	Member
11.	Mr. Mahesh Bahuguna	Administrative Officer	Member
12.	Dr. Preeti Saxena	HOD	Member
13.	Mr. Govind Kumar	Employer	Member
14.	Mr. Pratyush Kumar	Alumni	Member
15.	Dr.Manzoor Ahmad Dar	Dean Academics	Coordinator

Principal
Doon (PG) College of Agriculture
Science & Technology
Selaqui, Dehradun



DOON (P.G.) COLLEGE OF AGRICULTURE SCIENCE & TECHNOLOGY

CAMP ROAD SELAQUI, DEHRADUN-248011 (UTTARAKHAND)

(Under the Management of Maharani Laxmi Bai Memorial Educational Society)

AFFILIATED TO HEMVATI NANDAN BAHUGUNA GARHWAL UNIVERSITY

(--A CENTRAL UNIVERISTY--)

ISO 9001:2008 Certified

The following were the proceedings of the meeting-

- The Introduction was given by Dr. R.R. Dwivedi about the agenda.
- The presentation on IQAC was given by Dr. Manzoor Ah. Dar and Mr. R.K. Mishra about objectives ,strategies ,functions, benefits, constitution of IQAC ,Role of Coordinator and Annual Quality Assurance Report.
- Approval for conduction of Orientation programme for new students, Preparation of time tables (Departmental and individual) , students' academic activities ,approval for Internal examinations and educational tours ,approval of capacity development and skill enhancement activities, Career counseling sessions ,Sports and Cultural activities.
- Approval for conducting Seminars /Workshops were discussed and duties were distributed among the members of the different concerned committees.
- Feedback from students and teachers has to be recorded.
- It is also required that the minutes of meeting of every IQAC meeting should be maintained separately in the College.

RSW

Principal
Doon (PG) College of Agriculture
Science & Technology
Selaqui, Dehradun



DOON (P.G.) COLLEGE OF AGRICULTURE SCIENCE & TECHNOLOGY

CAMP ROAD SELAQUI, DEHRADUN-248011 (UTTARAKHAND)

(Under the Management of Maharani Laxmi Bai Memorial Educational Society)

AFFILIATED TO HEMVATI NANDAN BAHUGUNA GARHWAL UNIVERSITY

(--A CENTRAL UNIVERISTY--)

ISO 9001:2008 Certified

INTERNAL QUALITY ASSURANCE CELL (IQAC)

DCAST/IQAC/2021-22/Meeting -02

Date-03/01/2022

Circular for IQAC Meeting

Second Internal Quality Assurance Cell (IQAC) Meeting for academic year 2021-22 is scheduled on 08/01/2022 .All the members of IQAC are requested to attend the meeting .The agenda for meeting is the status update of the work as discussed in the first meeting of IQAC.

Coordinator -IQAC

Dr. Manzoor Ah. Dar

Chairperson-IQAC

Dr. R.R. Dwivedi

**Principal
Doon (PG) College of Agriculture
Science & Technology
Selaqui, Dehradun**

Copy to:

Management

All the HODs

Notice Board

IQAC File



DOON (P.G.) COLLEGE OF AGRICULTURE SCIENCE & TECHNOLOGY

CAMP ROAD SELAQUI, DEHRADUN-248011 (UTTARAKHAND)

(Under the Management of Maharani Laxmi Bai Memorial Educational Society)

AFFILIATED TO HEMVATI NANDAN BAHUGUNA GARHWAL UNIVERSITY

(--A CENTRAL UNIVERSITY--)

ISO 9001:2008 Certified

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of Meeting

The Second meeting of members of IQAC in Doon (P.G.) College of Agriculture Science and Technology was held on 08/01/2022 at 11:00 AM in the IQAC Office.

The following members of IQAC were present in the meeting:

Sr. No.	Name	Designation	Designation in IQAC
1.	Dr. R .R Dwivedi	Principal	Chairperson
2.	Mr. R.K Mishra	Examination Controller	Member
3.	Dr. R.K Sharma	HOD	Member
4.	Dr. Jitendra Kumar	HOD	Member
5.	Dr. Nutan Pant	HOD	Member
6.	Dr.Kanchan Chatterjee	HOD	Member
7.	Dr.Prateek Negi	HOD	Member
8.	Dr.Anand Prabha Rawat	HOD	Member
9.	Dr.Vishakha Saxena	HOD	Member
10.	Mr. Sanjay Chaudhary	Director	Member
11.	Mr. Mahesh Bahuguna	Administrative Officer	Member
12.	Dr.Manzoor Ahmad Dar	Dean Academics	Coordinator

The following members of IQAC were absent in the meeting:

1.	Dr. Preeti Saxena	HOD	Member
2.	Mr. Govind Kumar	Employer	Member
3.	Mr. Pratyush Kumar	Alumni	Member

The following were the proceedings of the meeting-

- Orientation programme for freshers was conducted successfully .
- After the completion of the syllabus, The Internal examinations were conducted on time.
- Various awareness programmes by different departments were also done.

Principal
Doon (PG) College of Agriculture
Science & Technology
Selaqui, Dehradun



DOON (P.G.) COLLEGE OF AGRICULTURE SCIENCE & TECHNOLOGY

CAMP ROAD SELAQUI, DEHRADUN-248011 (UTTARAKHAND)

(Under the Management of Maharani Laxmi Bai Memorial Educational Society)

AFFILIATED TO HEMVATI NANDAN BAHUGUNA GARHWAL UNIVERSITY

(--A CENTRAL UNIVERISTY--)

ISO 9001:2008 Certified

The following were the proceedings of the meeting-

- Orientation programme for freshers was conducted successfully .
- After the completion of the syllabus, The Internal examinations were conducted on time.
- Various awareness programmes by different departments were also done.
- The Skill development sessions on Conflict management & Negotiation Skills and Gender mainstreaming and Leadership Skills were held in the college on 16/09/2021 and 13/11/2021 respectively and reports were submitted by the concerned committees.
- Carrier counseling sessions were held on Agriculture-A Greener Future, Horticulture - A Greener Future and NABARD's Role in Agriculture and Rural Development on 21/09/2021 ,12/10/2021 and 24/11/2021 respectively.
- The syllabus for value added courses were framed by concerned departments and proper implementation of these courses in future were discussed.
- The sports and cultural activities were conducted and reports were submitted.
- Workshop on Data Collection Tools and Technique in Research was conducted on 04/08/2021.
- Seminars on Intellectual Rights-Copy Rights and New avenues in Entrepreneurial Development were conducted on 18/08/2021 and 07/09/2021 respectively.
- Action has been taken as per the feedback from students and teachers.
- Approval for Faculty Development Programme and Professional Development Programme was taken .
- Approval for the formation of AAA committee to evaluate and improve the performance of various departments and administration.
- It is also required that the minutes of meeting of every IQAC meeting should be maintained separately in the College.

Principal
Doon (PG) College of Agriculture
Science & Technology
Selaqui, Dehradun



DOON (P.G.) COLLEGE OF AGRICULTURE SCIENCE & TECHNOLOGY

CAMP ROAD SELAQUI, DEHRADUN-248011 (UTTARAKHAND)

(Under the Management of Maharani Laxmi Bai Memorial Educational Society)

AFFILIATED TO HEMVATI NANDAN BAHUGUNA GARHWAL UNIVERSITY

(-A CENTRAL UNIVERSITY-)

ISO 9001:2008 Certified

INTERNAL QUALITY ASSURANCE CELL (IQAC)

DCAST/IQAC/2021-22/Meeting -03

Date-25/05/2022

Circular for IQAC Meeting

Internal Quality Assurance Cell (IQAC) Meeting for academic year 2021-22 is scheduled on 28/05/2022. All the members of IQAC are requested to attend the meeting. The agenda for meeting is the status update of the work done by IQAC till now.

Coordinator -IQAC

Dr. Manzoor Ah. Dar

Chairperson-IQAC

Dr. R.R. Dwivedi

Principal
Doon (PG) College of Agriculture
Science & Technology
Selaqui, Dehradun

Copy to:

Management

All the HODs

Notice Board

IQAC File



DOON (P.G.) COLLEGE OF AGRICULTURE SCIENCE & TECHNOLOGY

CAMP ROAD SELAQUI, DEHRADUN-248011 (UTTARAKHAND)

(Under the Management of Maharani Laxmi Bai Memorial Educational Society)

AFFILIATED TO HEMVATI NANDAN BAHUGUNA GARHWAL UNIVERSITY

(-A CENTRAL UNIVERISTY-)

ISO 9001:2008 Certified

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of Meeting

The Third meeting of members of IQAC in Doon (P.G.) College of Agriculture Science and Technology was held on 28/05/2022 at 11:00 AM in the IQAC Office.

The following members of IQAC were present in the meeting:

Sr. No.	Name	Designation	Designation in IQAC
1.	Dr. R .R Dwivedi	Principal	Chairperson <i>RD Dwivedi</i>
2.	Mr. R.K Mishra	Examination Controller	Member <i>R.K Mishra</i>
3.	Dr. R.K Sharma	HOD	Member <i>R.K Sharma</i>
4.	Dr. Nutan Pant	HOD	Member <i>Nutan Pant</i>
5.	Dr.Kanchan Chatterjee	HOD	Member <i>Kanchan Chatterjee</i>
6.	Dr.Prateek Negi	HOD	Member <i>Prateek Negi</i>
7.	Dr.Anand Prabha Rawat	HOD	Member <i>Anand Prabha Rawat</i>
8.	Dr.Vishakha Saxena	HOD	Member <i>Vishakha Saxena</i>
9.	Dr. Preeti Saxena	HOD	Member <i>Preeti Saxena</i>
10.	Mr. Mahesh Bahuguna	Administrative Officer	Member <i>Mahesh Bahuguna</i>
11.	Dr.Manzoor Ahmad Dar	Dean Academics	Coordinator <i>Manzoor Ahmad Dar</i>

The following members of IQAC were absent in the meeting:

1.	Mr. Sanjay Chaudhary	Director	Member
2.	Mr. Govind Kumar	Employer	Member
3.	Mr. Pratyush Kumar	Alumni	Member
4.	Dr. Jitendra Kumar	HOD	Member

The following were the proceedings of the meeting-

- All the Departments conducted Students' internal examinations on time.

RD Dwivedi

Principal
Doon (PG) College of Agriculture
Science & Technology
Selaqui, Dehradun



DOON (P.G.) COLLEGE OF AGRICULTURE SCIENCE & TECHNOLOGY

CAMP ROAD SELAQUI, DEHRADUN-248011 (UTTARAKHAND)

(Under the Management of Maharani Laxmi Bai Memorial Educational Society)

AFFILIATED TO HEMVATI NANDAN BAHUGUNA GARHWAL UNIVERSITY

(--A CENTRAL UNIVERISTY--)

ISO 9001:2008 Certified

- The Skill development sessions on Effective Presentation Skills and Soft Skills & Problem Solving and Decision Making Skills were conducted on 22/01/2022 and 04/04/2022 respectively.
- Carrier counseling sessions were held on Entrepreneurial Development and Awareness & A guest lecture on ICAR on 19/04/2022 and 24/05/2022 respectively.
- IP Awareness/Training Programme under National Intellectual Property Awareness Mission Organized by Intellactual Property Office ,India was held at DCAST on 28/03/2022 online mode.
- Faculty Development Programme & Professional Development Programme on Assessment Methods ,Tools and Techniques & Paperless Office on 23/05/2022 to 27/05/2022 and 16/05/2022 to 18/05/2022 were successfully conducted.
- Earth- Day was celebrated and cleanliness campaign was done by the students of DCAST at near by area on 22/04/2022.
- Internal committee for AAA was formed to conduct internal audit.
- Approval was taken for the formation of Anti-ragging and anti-ragging squad committee, Student Grievance committee , Woman empowerment cell , Internal complaint committee and other committees for the students of new academic session.
- It is also required that the minutes of meeting of every IQAC meeting should be maintained separately in the College.

Principal
Doon (PG) College of Agriculture
Science & Technology
Selaqui, Dehradun

Internal Quality Assurance Cell (IQAC)