



**DOON (P.G.) COLLEGE OF AGRICULTURE SCIENCE & TECHNOLOGY**

CAMP ROAD SELAQUI, DEHRADUN-248011 (UTTARAKHAND)

(Under the Management of Maharani Laxmi Bai Memorial Educational Society)

AFFILIATED TO HEMVATI NANDAN BAHUGUNA GARHWAL UNIVERSITY

(--A CENTRAL UNIVERSITY--)

ISO 9001:2008 Certified

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**DCAST/IQAC/2024-25/Meeting -08**

**Date-17/08/2024**

**Circular for IQAC Meeting**

Eighth Internal Quality Assurance Cell (IQAC) Meeting for academic year 2024-25 is scheduled on 19/08/2024. All the members of IQAC are requested to attend the meeting. The agenda for meeting is the status update of the work done by IQAC till now and planning for upcoming session.

Coordinator –IQAC

Mr. R.K Mishra

**Coordinator, IQAC**

**Doon (PG) College of Agriculture  
Science and Technology**

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Management

All the HODs

Notice Board IQAC File

Chairperson-IQAC

Dr. R.R. Dwivedi

**Principal**

**Doon (P.G) College of Agriculture  
Science & Technology  
Camp Road, Selaqui**

**Principal**

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## INTERNAL QUALITY ASSURANCE CELL (IQAC) (2024-25)

### Minutes of Meeting

The Eighth meeting of members of IQAC in Doon (P.G.) College of Agriculture Science and Technology was held on 19/08/2024 at 11:00 AM in the IQAC Office. Agenda for the meeting was the status update of the work done by IQAC till date and planning for upcoming session.

The following members of IQAC were present in the meeting:

| Sr. No. | Name                   | Designation            | Designation in IQAC    |
|---------|------------------------|------------------------|------------------------|
| 1.      | Dr. R.R Dwivedi        | Principal              | Chairperson            |
| 2.      | Mr. R.K Mishra         | Examination Controller | Coordinator            |
| 3.      | Dr. R.K Sharma         | Teacher                | Member                 |
| 4.      | Dr. Jitendra Kumar     | Teacher                | Member                 |
| 5.      | Dr. Nutan Pant         | Teacher                | Member                 |
| 6.      | Dr. Vandana Tewari     | Teacher                | Member                 |
| 7.      | Mr. Anil Pundir        | Teacher                | Member                 |
| 8.      | Dr. Anand Prabha Rawat | Teacher                | Member                 |
| 9.      | Dr. Vishakha Saxena    | Teacher                | Member                 |
| 10.     | Dr. Preeti Saxena      | Teacher                | Member                 |
| 11.     | Mr. Sanjay Chaudhary   | <u>Director</u>        | Member from management |
| 12.     | Mr. Suresh Kumar       | Alumni                 | Member                 |
| 13.     | Mr. Promod             | NGO                    | Member                 |

The following members of IQAC were absent in the meeting:

|    |                  |                        |        |
|----|------------------|------------------------|--------|
| 1. | Mr. Govind Kumar | Employer               | Member |
| 2. | Mr. Prashant     | Administrative Officer | Member |
| 3. | Mr. Deepak Kumar | Parent                 | Member |
| 4. | Ms. Vaishnavi    | Student                | Member |

  
Principal  
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The following were the proceedings of the meeting-

- Approval for conduction of Induction programme for new students, Preparation of time tables (Departmental and individual), students' academic activities ,approval for Internal examinations and educational tours, approval of capacity development and skill enhancement activities for improving students capability, Career counseling sessions and guidance for competitive examinations, Sports and Cultural activities.
- Approval for conducting Seminars /Workshops/FDP/PDP were discussed and duties were distributed among the members of the different concerned committees.
- Feedback from students and teachers has to be recorded.
- It is also required that the minutes of meeting of every IQAC meeting should be maintained separately in the College.
- Approval for various awareness programmes in the forthcoming session.
- Principal/ New faculties were finalized and recruited as per the requirement in different departments.
- NSS cell registration is under process.

Principal

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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**DCAST/IQAC/2024-25/Meeting -09**

**Date-01/10/2024**

**Circular for IQAC Meeting**

Ninth Internal Quality Assurance Cell (IQAC) Meeting for academic year 2024-25 is scheduled on 04/10/2024. All the members of IQAC are requested to attend the meeting .The agenda for meeting is to revise the composition of IQAC and status update of the work done by IQAC till now.

  
Coordinator –IQAC

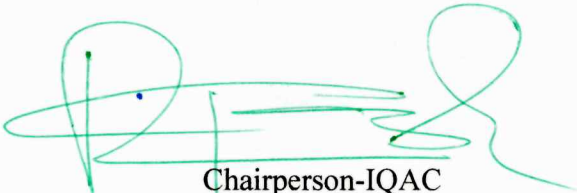
Mr. R.K. Mishra  
Coordinator, IQAC  
Doon (PG) College of Agriculture  
Science and Technology  
Camp Road, Selaqui, Dehradun (UK)

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Management

All the HODs


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Chairperson-IQAC

Dr. R.G. Upadhyay

Principal  
Doon (P.G) College of Agriculture  
Science & Technology  
Camp Road, Selaqui



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Doon (P.G) College of Agriculture  
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## INTERNAL QUALITY ASSURANCE CELL (IQAC) (2024-25)

### Minutes of Meeting

The Ninth meeting of members of IQAC in Doon (P.G.) College of Agriculture Science and Technology was held on 04/10/2024 at 11:00 AM in the IQAC Office. Agenda for the meeting was to revise the composition of IQAC and status update of the work done by IQAC till now.

the status update of the work done by IQAC till date and planning for upcoming session.

The following members of IQAC were present in the meeting:

| Sr. No. | Name                  | Designation            | Designation in IQAC    |
|---------|-----------------------|------------------------|------------------------|
| 1.      | Dr. R.R Dwivedi       | Principal              | Chairperson            |
| 2.      | Mr. R.K Mishra        | Examination Controller | Coordinator            |
| 3.      | Dr. R.K Sharma        | Teacher                | Member                 |
| 4.      | Dr. Jitendra Kumar    | Teacher                | Member                 |
| 5.      | Dr. Nutan Pant        | Teacher                | Member                 |
| 6.      | Dr. Vandana Tewari    | Teacher                | Member                 |
| 7.      | Mr. Anil Pundir       | Teacher                | Member                 |
| 8.      | Dr. AnandPrabha Rawat | Teacher                | Member                 |
| 9.      | Dr. Vishakha Saxena   | Teacher                | Member                 |
| 10.     | Dr. Preeti Saxena     | Teacher                | Member                 |
| 11.     | Mr. Sanjay Chaudhary  | <u>Director</u>        | Member from management |
| 12.     | Mr. Suresh Kumar      | Alumni                 | Member                 |
| 13.     | Mr. Promod            | NGO                    | Member                 |

The following members of IQAC were absent in the meeting:

|    |                  |                        |        |
|----|------------------|------------------------|--------|
| 1. | Mr. Govind Kumar | Employer               | Member |
| 2. | Mr. Prashant     | Administrative Officer | Member |
| 3. | Mr. Deepak Kumar | Parent                 | Member |
| 4. | Ms. Vaishnavi    | Student                | Member |

  
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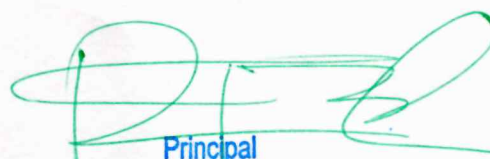
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### The following were the proceedings of the meeting-

- The IQAC committee acknowledges the appointment of Dr. R.G. Upadhyay as the new Principal of DCAST and as the Chairperson of the revised IQAC committee. The committee expresses confidence in Dr. Upadhyay's leadership and looks forward to his guidance in enhancing the quality assurance processes and initiatives within the institution.
- **The revised composition of the IQAC is as below**

| Sr. No. | Composition Criteria Specified by NAAC                          | No of Members | Name of the Member  | Designation  |
|---------|---|---------------|---|--|
| 1.      | Chairperson-Head of the Institution                             | 1             | Dr. R.G. Upadhyay   | Principal  |
| 2.      | Senior Faculty  | 1             | Mr. R.K Mishra  | IQAC Coordinator   |
| 3.      | One Member from the Management                                  | 1             | Dr. Sanjay Chaudhary  | Director   |
| 4.      | A few Senior Administrative Officers                            | 2             | Dr. Satish Kumar<br>Dr. R.R. Dwivedi  | Admin Coordinator<br>HR Head   |
| 5.      | 3-8 teachers  | 5             | Dr. R.K Sharma<br>Dr. Jitendra Kumar<br>Dr. Nutan Pant<br>Dr. Anand Prabha Rawat<br>Dr. Latika Thapliyal<br>Dr. Preeti Saxena | Associate Professor<br>Asst. Professor<br>Associate Professor<br>Associate Professor<br>Associate Professor<br>Associate Professor |
| 6.      | One/two nominees from local society, Students and Alumni        | 3             | Ms. Vaishnavi<br>Mr. Suresh Kumar<br>Mr. Pramod Kumar   | Student<br>Alumni<br>NGO, Krishivan<br>Research Centre for<br>Agripreneurship<br>Development and<br>EPS, Dehradun                  |
| 7       | One/two nominees from Employers/<br>Industrialists/stakeholders | 3             | Mr. Ganesh Tripathi<br><br>Mr. Govind Kumar<br>Mr. Deepak Kumar   | Swift Care Pvt. Ltd.,<br>Dehradun<br><br>Nishroch Pvt. Ltd.<br>Parent  |

  
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- The IQAC committee acknowledges and appreciates the congratulatory message from the Director to all members for successfully achieving the prequalified Self-Study Report (SSR) for the first cycle of accreditation, completed in June 2024. The committee recognizes the collective efforts and dedication of all stakeholders involved in this significant milestone and reaffirms its commitment to maintaining and enhancing quality standards in the institution.
- The IQAC committee reviewed and discussed the updates on deadlines and upcoming submissions related to the Quality Learning Management (QLM) system. All members are reminded to adhere to the established timelines and ensure that necessary documentation is prepared and submitted promptly to facilitate smooth progress in the accreditation process. The committee encourages open communication regarding any challenges faced in meeting these deadlines.
- The IQAC discussed and noted the upcoming visit of the NAAC peer team to the college in November. The committee emphasized the importance of preparing all necessary documentation and ensuring that facilities and resources are in order to facilitate a successful evaluation. All departments are urged to collaborate and contribute to the preparation efforts to showcase the college's strengths and achievements during the visit.



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